

Kingston Ridge Campsite Booking Form

Group Name:	
District:	
Organisation:	
GSL/DC:	

Dates Required dd/mm/year – dd/mm/year	
Arrival Time: hh/mm	Departure Time: hh/mm
Purpose of visit	

Leader Contact Details:

Leader Name:	
Leader Address:	
Contact Phone Number:	
Email Address:	

Please complete and sign form and return to campsite bookings manager.

I have read and acknowledged the campsite rules (found on page 3 of this booking form) and the Kingston Ridge Scout Campsite Covid-19 Risk Assessment. I understand that any deposits paid are non-refundable, unless due to a change in the Covid-19 guideline.

Signature:

Print Name:

Date:

Camping / Use of campsite

	Numbers	Fee	Notes
Basildon Scouts Camping		£1	per person (inc adults) per visit/night
Basildon Scouts Day Visit		£1	
Basildon Scouts Evening Visit		£1	
Others Camping		£4	
Others Day Visit		£2	
Others Evening Visit		£1	

Activities

	Day	Time	Cost	Notes
Zip Wire			£38	per hour, 2 hours minimum (only available for members of the Scout and Guide Associations over age 8)
Archery			£27	
Shooting *			£27	
Hawks/Angels			£27	
Climbing			£27	
Abseiling			£27	
Leap of Faith, Jacob's Ladder, Crate Stacking			+ £20	per session + climbing fee
Use of tower			£12	per hour - hirer to provide own equipment and instructors
Use of ranges			£12	
Beaver Crag			£12	per hour – self run
Beaver Nerf Guns			£12	
Beaver Crossbows			£12	
Beaver Soft Archery			£12	
Beaver Tower			Free	
Adventure playground (no nets)			Free	per 3 hour session – self run
Adventure playground (with nets)			£27	
Slack line			£15	
Orienteering			£15	
Pioneering			£30	per day – self run
Extra instructors			£15	per 2 hours, for assisting with self-run activities

Equipment

	Yes ✓ / No	Qty	Cost	Notes
Party tent 8m & 10m			£85	per 48 hours, £30 / £15 / £10 / £1 / £1 / £1 per extra 24 hours
Party tent 4m			£60	
Gazebo 3m			£35	
Tables (each)			£2.50	
Chairs (per 6)			£2.50	
Benches (per 2)			£2.50	
Altar Fire			Free	per hour
Generator (electricity/showers)			£12	
Badges/Woggles				

Parental consent forms required for under 18s.

*For Shooting, a Section 21 form must be completed for or by every user.

Kingston Ridge Campsite Rules

1. All bookings must be made using the booking form via the booking secretary or campsite manager. The appropriate deposit must be sent with the form.
2. Visitors **MUST** call the duty warden upon arrival and wait in car park area.
3. A strict **5mph** speed limit applies to the entire site, including the lane. (Please be aware that agricultural vehicles and farm animals also use the lane.)
4. Vehicles will normally be left in the car park. Cars may be allowed on site to unload at the discretion of the Duty Warden.
5. Dogs are allowed on site provided they are kept under control, on a lead and the owner cleans up after them.
6. The campsite must not be left unattended if any of the containers are unlocked.
7. Open fires are allowed on the fire places provided. You must seek permission from the Duty Warden if you would like to have fires in the backwoods camping area. BBQs are allowed but care must be taken to avoid damage to grassed areas.
8. Washing up under standpipes or in wash basins is prohibited; please do this at your campsite. Water is metered and so usage should be kept to a minimum. All food debris must be removed from waste water before it is disposed of.
9. All rubbish **MUST** be taken away with you.
10. Trees must not be cut or damaged (including removal of silver birch bark).
11. It is the responsibility of the campers to keep the toilets and showers in a clean condition at all times. Cleaning materials will be supplied by the Duty Warden on request. Any problems or damage must be reported to a member of the service team immediately. You must not depart from the campsite until the toilets and showers have been inspected by the Duty Warden. Please call the Warden's hut for inspection.
12. The use of Microphones over a public address system must stop by 10.30pm. All amplified music must stop by 11.00pm; exceptions to this rule may be negotiated with the District Executive Committee when, if granted, strict conditions and limits will be issued in writing.
13. Your camping area must be kept clean and tidy. You must not depart from the campsite until your site has been inspected by the Duty Warden.
14. All persons over the age of 18yrs should have a current DBS certificate. If this is not the case it **MUST** be clearly stated on the booking form so that an appropriate campsite can be used.
15. No pits are to be dug for fluid waste or for fires without permission from the Duty Warden.
16. The access gate on Lee Chapel Lane must be closed or manned at all times. All visitors must wash hands after opening and closing the gates.
17. The gravel pit by the climbing wall is out of bounds except when using the climbing wall.
18. The adventure play area must only be used under direct supervision of an adult.
19. Parent consent forms are mandatory if you are using our instructors for Shooting, Archery, Climbing, Zip Wire or Adventure Play Area. Blank consent forms can be found on our web-site.

Please note, the campsite is a natural environment, surrounded by countryside, which could mean uneven ground, brambles, nettles etc.

Booking Conditions & Cancellation Fees

- All Bookings made by either telephone or email will be provisional until your deposit is received. See below for deposit amount required.
- Provisional bookings will be held for 4 weeks. If no deposit is received within that time we may cancel your booking without notice.
- All deposits are non returnable (unless Covid-19 rules change) and will be deducted from your final balance. By paying a deposit you are accepting the terms and conditions as laid out here and your booking is confirmed.
- In the event of you cancelling after a deposit is paid, we reserve the right to charge up to the full price for the booked activities and camping.
- In the event of cancellation the following charges apply
- More than 60 days before the event – loss of deposit
- 60 – 31 days before the event – 50% of total cost
- 30 – 8 days before the event – 75% of total cost
- 7 – 1 day before or no show – 100% of total cost
- Cancellations must be made in writing or by email. The percentages listed above relate to the total cost of the booking. However the deposit will be forfeited in full even if it should be more than the subsequent total due. You may want to arrange your own cancellation insurance particularly for large bookings.
- Payment in full is required 14 days before the start of your event.
- Charges are subject to change and not necessarily those that were current at the time of making the booking. Please check for up to date price information. Price increases are normally made each year on or around 1st January.
- Kingston Ridge reserves the right to cancel, alter or delay any camp or activity where forced to do so by circumstances out of our control, such as illness, weather, or any situation that we believe would put participants or volunteers in danger.

Deposit amount:

Basildon Scout Groups		Others	
Camping only	£50	Camping only	£50
Day/Evening Visit	£25	Day/Evening Visit	£50
Camping + Activities	£50 + 20% Activity fee	Camping + Activities	£50 or 20%, whichever is the greater
Day/Evening Visit + Activities	£25 + 20% Activity fee	Day/Evening Visit + Activities	£25 or 20%, whichever is the greater